

**KEY DECISION DOCUMENT – COVERING DECISIONS TO BE TAKEN FROM 1 JANUARY 2021**

Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
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**Economy and Skills Cabinet Portfolio**

RCR-10-14	Western Gateway Town Centre Land and Property Acquisitions	Director of Economy	February 2021	Cabinet
Description: To acquire strategic land and properties across the Western Gateway of the Town Centre Document(s) to be considered in public or private: Private for financial and commercial reasons				
ECEN-20-19	Land to the North of the Lancaster Club, Broadway, Failsworth (1935 land) [Failsworth West]	Deputy Chief Executive – Helen Lockwood	January 2021	Cabinet Member - Economy & Skills (Leader - Councillor Sean Fielding)
Description: Document(s) to be considered in public or private:				
ECEN-05-20	Alexandra Park Depot	Director of Economy	January 2021	Cabinet
Description: Construction of new depot and eco centre Document(s) to be considered in public or private: Delegated report (private)  Report will contain financially sensitive information				

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ES-12-20	Oldham town centre property acquisition	Deputy Chief Executive – Helen Lockwood	February 2021	Cabinet
<p>Description: Strategic property acquisition                      Document(s) to be considered in public or private: Private                      NOT FOR PUBLICATION by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 and it is not in the public interest to disclose the information because it relates to the financial or business affairs of the Council and a third party.</p>				
ES-13-20 <b>New!</b>	Award of contract at Egyptian Room, Old Town Hall	Deputy Chief Executive – Helen Lockwood	January 2021	Cabinet Member - Economy & Skills (Leader - Councillor Sean Fielding)
<p>Description: To approve of the award of a contract at the Egyptian Room, Old Town Hall                      Document(s) to be considered in public or private: Report on Award of contract at Egyptian Room, Old Town Hall.                      NOT FOR PUBLICATION by virtue of Paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972 and it is not in the public interest to disclose the information because it relates to the financial or business affairs of the Council and a third party.</p>				

## Education Cabinet Portfolio

EDS-08-19	Secondary Education Provision - Expansion of North Chadderton School	Managing Director, Children and Young People - Gerard Jones	November 2021	Cabinet Member - Education (Councillor Shaid Mushtaq)
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Description: The report is seeking approval to award a contract for the expansion of North Chadderton School, following the completion of a tender procurement exercise. Document(s) to be considered in public or private: Private				

### Children and Young People Cabinet Portfolio - None

### Health and Social Care Cabinet Portfolio

HSC-06-20 <b>New!</b>	Oldham Community Leisure - Contract	Strategic Director Communities and Reform – Rebekah Sutcliffe	February 2021	Cabinet
Description: Leisure Contract discussion Document(s) to be considered in public or private: Report to be considered in private as it relates to the financial and business affairs of the Council				
HSC-07-20 <b>New!</b>	Integrated Sexual Health and Substance Misuse Service - Decision to Award	Managing Director, Children and Young People - Gerard Jones, Strategic Director Communities and Reform – Rebekah Sutcliffe	February 2021	Cabinet
Description: The ISH/SM service is currently out to tender. The contract will begin on 1 April 2021. Document(s) to be considered in public or private: Documents to be considered in private due to commercially sensitive information				

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**Housing Cabinet Portfolio**

HSG-07-20	Local Plan Review: Issues and Options	Deputy Chief Executive – Helen Lockwood	January 2021	Cabinet Member - Housing (Councillor Hannah Roberts)
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Description: Oldham's Local Plan will guide development in the borough up to 2037. It will eventually replace the current plan (Joint Core Strategy and Development Management Policies DPD) which was adopted in November 2011 and any saved older planning policies.

The Issues and Options document describes key challenges facing Oldham, sets out broad issues and presents options and questions that we need residents, businesses and interested parties in the borough to help us answer.

Document(s) to be considered in public or private:

HSG-11-20 <b>New!</b>	Green Homes Grant Local Authority Delivery Scheme Phase 1B	Deputy Chief Executive – Helen Lockwood	January 2021	Cabinet
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Description: Subject to a successful bid to the Department of Business, Energy and Industrial Strategy (BEIS), to accept Grant Funding Agreements with the GMCA and appoint contractors to deliver the Greater Manchester Green Homes Grant Local Authority Delivery Scheme Phase 1B.

Document(s) to be considered in public or private: Report NOT FOR PUBLICATION by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 and it is not in the public interest to disclose the information because it relates to the financial or business affairs of any particular person (including the authority holding that information).

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HSG-12-20 <b>New!</b>	Oldham Local Plan – Oldham’s Monitoring Report 2019/20	Deputy Chief Executive – Helen Lockwood	February 2021	Cabinet Member - Housing (Councillor Hannah Roberts)
<p>Description: Under Regulation 34 and 35 of The Town and Country (Local Planning) (England) Regulations 2012 local planning authorities must make monitoring information available for inspection as soon as possible after the information becomes available. The Monitoring Report covers the previous financial year that is 1 April 2019 to 31 March 2020. In terms of housing land supply, the Monitoring Report also presents the position as at 1 April 2019. Oldham’s Monitoring Report is attached as Appendix 1.</p> <p>In line with the Regulations the Monitoring Report provides details on whether the council is meeting the milestones set out in the Local Development Scheme (LDS) for preparing the various Local Plan documents. Performance is monitored against the LDS that was in place at the start of the monitoring period. The Monitoring Report also monitors a range of planning indicators, such as housing, employment and biodiversity, which seek to assess the effectiveness of the council’s land-use planning policies, and whether they are achieving their objectives and delivering sustainable development. This is our 16th Monitoring Report.</p> <p>Document(s) to be considered in public or private: Annual Monitoring Report</p>				

### Neighbourhoods and Culture Cabinet Portfolio

NEI-01-20	Award of Contract for Highways work - New Saddleworth School	Deputy Chief Executive – Helen Lockwood	February 2021	Cabinet
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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description: Approval to award the contract for the highways works associated with the new Saddleworth School in Diggle                      Document(s) to be considered in public or private: Private -                      NOT FOR PUBLICATION by virtue of Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 and it is not in the public interest to disclose the information because it relates to the financial or business affairs of the Council.</p>				
NEI-03-20	Highways Improvement Programme 2019/20 - 2021/22	Deputy Chief Executive – Helen Lockwood	March 2021	Cabinet Member - Neighbourhoods & Culture (Councillor Barbara Brownridge)
<p>Description: Cabinet approved the £12m Highways Improvement Programme for delivery over the financial years 2019/20 to 2021/22 in March 2019.</p> <p>As part of the Programme there will be several schemes/groups of schemes with values exceeding £250,000 hence the need for an item on the key decision document. This item relates to any decisions made on tenders exceeding £250,000 in the 2020/21 financial year to ensure prompt delivery of the programme.                      Document(s) to be considered in public or private: N/A</p>				
NC-08-20	Accessible Oldham Framework Contract	Deputy Chief Executive – Helen Lockwood	February 2021	Cabinet
<p>Description: To seek delegation of the award of Accessible Oldham Framework Contract for the construction of Town Centre public realm and minor civil engineering infrastructure projects                      Document(s) to be considered in public or private: Public</p>				

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
NC-09-20 <b>New!</b>	Managed Stores Function	Deputy Chief Executive – Helen Lockwood	February 2021	Cabinet
Description: Management of the Fleet Stores Function based at Moorhey Street Document(s) to be considered in public or private: Report to be considered in private due to commercially sensitive financial information				
NC-10-20 <b>New!</b>	Liquid Fuel Contract	Deputy Chief Executive – Helen Lockwood	February 2021	Cabinet
Description: Supply of liquid fuel oils for Oldham's fleet of vehicles via bunkered fuel at Moorhey Street Document(s) to be considered in public or private: Report to be considered in private due to commercial financial information				
NC-11-20 <b>New!</b>	GMCA Clean Air Post Consultation	Deputy Chief Executive – Helen Lockwood	January 2021	Cabinet
Description: Report seeking delegated approvals to award contracts in support of a Greater Manchester Clean Air Zone Document(s) to be considered in public or private: Report				

### HR and Corporate Reform Cabinet Portfolio - None

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### Finance and Green Cabinet Portfolio

FG-10-20	Report of the Director of Finance – Treasury Management Strategy Statement 2021/22	Director of Finance – Anne Ryans	February 2021	Cabinet
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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description: To consider the Council’s Treasury Management Strategy for 2021/22 - including Minimum Revenue Provision Policy Statement, Annual Investment Strategy and Prudential Indicators  Document(s) to be considered in public or private: Proposed Report Title:  Report of the Director of Finance – Treasury Management Strategy Statement 2021/22</p> <p>Background Documents: Various Appendices</p> <p>Report to be considered in Public</p>				
FG-11-20	Report of the Director of Finance – Revenue Budget 2021/22 and Medium Term Financial Strategy 2021/22 to 2025/26	Director of Finance – Anne Ryans	February 2021	Cabinet
<p>Description: To consider the Administration’s detailed revenue budget reduction proposals and the presentation of the Medium Term Financial Strategy for the Council (2021/22 to 2025/26) incorporating the current policy landscape and Local Government Finance Settlement.  Document(s) to be considered in public or private: Proposed Report Title:  Report of the Director of Finance – Revenue Budget 2021/22 and Medium Term Financial Strategy 2021/22 to 2025/26</p> <p>Background Documents: Various Appendices</p> <p>Report to be considered in Public</p>				
FG-12-20	Joint Report of the Deputy Chief Executive People and Place and Director of Finance – Housing Revenue Account Estimates for 2021/22 to 2025/26 and Proposed Outturn for 2020/21.	Deputy Chief Executive – Helen Lockwood, Director of Finance – Anne Ryans	February 2021	Cabinet



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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description: The Housing Revenue Account (HRA) Outturn Estimates for 2020/21, the detailed budget for 2021/22 and the Strategic HRA Estimates for the four years 2022/23 to 2025/26.  Document(s) to be considered in public or private: Proposed Report Title: Housing Revenue Account Estimates for 2021/22 to 2025/26 and Proposed Outturn for 2020/21</p> <p>Background Documents: Various Appendices</p> <p>Report to be considered in Public</p>				
FG-13-20	Statement of the Chief Financial Officer on Reserves, Robustness of Estimates and Affordability and Prudence of Capital Investments in the 2021/22 budget setting process	Director of Finance – Anne Ryans	February 2021	Cabinet
<p>Description: To consider the statement of the robustness of estimates and adequacy of the reserves in the 2021/22 budget setting process  Document(s) to be considered in public or private: Proposed Report Title: Statement of the Chief Financial Officer on Reserves, Robustness of Estimates and Affordability and Prudence of Capital Investments in the 2021/22 budget setting process</p> <p>Background documents - Various appendices</p> <p>Report to be considered in Public</p>				
FG-14-20	Report of the Director of Finance – Capital Programme & Capital Strategy for 2021/22 to 2025/26	Director of Finance – Anne Ryans	February 2021	Cabinet

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<b>Key Decision Reference</b>	<b>Subject Area For Decision</b>	<b>Led By</b>	<b>Decision Date</b>	<b>Decision Taker</b>
<p>Description: To consider the Council's Capital programme and capital strategy  Document(s) to be considered in public or private: Proposed Report Title:  Report of the Director of Finance – Capital Programme &amp; Capital Strategy for 2021/22 to 2025/26</p> <p>Background Documents: Various Appendices</p> <p>Report to be considered in Public</p>				
FG-19-20	Revenue Monitor and Capital Investment Programme 2020/2021 Month 7	Director of Finance – Anne Ryans	January 2021	Cabinet
<p>Description: The report provides an update on the Council's 2020/2021 forecast revenue budget position and the financial position of the capital programme as at Month 7  Document(s) to be considered in public or private: The report will be considered in public.</p>				
FG-20-20	Revenue Monitor and Capital Investment Programme 2020/2021 Month 8	Director of Finance – Anne Ryans	February 2021	Cabinet
<p>Description: The report provides an update on the Council's 2020/2021 forecast revenue budget position and the financial position of the capital programme as at Month 8.  Document(s) to be considered in public or private: The report is to be considered in public.</p>				
FG-21-20	Revenue Monitor and Capital Investment Programme 2020/2021 Month 9	Director of Finance – Anne Ryans	March 2021	Cabinet
<p>Description: The report provides an update on the Council's 2020/2021 forecast revenue budget position and the financial position of the capital programme as at Month 9.  Document(s) to be considered in public or private: The report is to be considered in public.</p>				
FG-27-20	Report of the Director of Finance – Council Tax Reduction Scheme 2021/22	Director of Finance – Anne Ryans	February 2021	Cabinet

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description: To determine the Council Tax Reduction Scheme for 2021/22                      Document(s) to be considered in public or private: Proposed Report Title:                      Report of the Director of Finance – Council Tax Reduction Scheme 2021/22</p> <p>Background Documents: Appendices – Various</p> <p>Report to be considered in Public</p>				
<p>FG-29-20 <b>New!</b></p>	<p><b>Non-Domestic Rates Tax Base 2021/22</b></p>	<p>Director of Finance – Anne Ryans</p>	<p>January 2021</p>	<p>Cabinet Member - Finance and Green (Deputy Leader - Councillor Abdul Jabbar)</p>
<p>Description: Report setting out information to determine the Non-Domestic (Business Rates) Tax Base for 2021/22, using the most up to date information and estimates available.                      Document(s) to be considered in public or private: Proposed Report Title:                      Non-Domestic Rates Tax Base 2021/22</p> <p>Background Documents: Various Appendices and Council Tax Tax Base and Non-Domestic Rates Tax Base Forecast 2021/22                      (Presented to Cabinet on 14 December 2020)</p> <p>Report to be considered in Public</p>				

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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
FG-30-20 <b>New!</b>	Oldham Council's inclusion within the Greater Manchester, Cheshire East and Cheshire West & Chester Business Rates Pool 2021/22	Director of Finance – Anne Ryans	January 2021	Cabinet Member - Finance and Green (Deputy Leader - Councillor Abdul Jabbar)
<p>Description: The report seeks formal approval for the Council's inclusion in the Greater Manchester, Cheshire East and Cheshire West &amp; Chester Business Rates Pool for the financial year 2021/22.</p> <p>Document(s) to be considered in public or private: Proposed Report Title: Oldham Council's inclusion within the Greater Manchester, Cheshire East and Cheshire West &amp; Chester Business Rates Pool 2021/22</p> <p>Background Documents: Various Appendices</p> <p>Report to be considered in Public</p>				

## COVID 19 Response Portfolio - None

## Commissioning Partnership Board

CPB-08-20	Proposed Use of the Transformation Fund 2020 2021	Chief Executive/Accountable Officer NHS Oldham CCG	February 2021	Commissioning Partnership Board
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Key Decision Reference	Subject Area For Decision	Led By	Decision Date	Decision Taker
<p>Description: The use of the Greater Manchester and Social Care Partnerships Transformation Fund 2020/2021.  Document(s) to be considered in public or private: Report to be in private as it relates to the financial and business affairs of the Council and its partners</p>				
CPB-06-20	Section 75 Agreement	Chief Executive/Accountable Officer NHS Oldham CCG	January 2021	Commissioning Partnership Board
<p>Description: To provide notification of decisions to be taken by the Commissioning Partnership Board  Document(s) to be considered in public or private: Reports to be considered in private due to commercial sensitivity and details related to financial and business affairs of the Council, its partners and service providers</p>				
CPB-11-20	S.75 Budget Monitoring Report Month 6	Director of Finance – Anne Ryans	January 2021	Commissioning Partnership Board
<p>Description: The report will provide an update on the financial position.  Document(s) to be considered in public or private: The documents will be considered in public.</p>				
CPB-12-20	S.75 Budget Monitoring Report Month 8	Director of Finance – Anne Ryans	February 2021	Commissioning Partnership Board
<p>Description: The report will provided an update on the financial position.  Document(s) to be considered in public or private: The documents will be considered in public.</p>				
CPB-13-20	S.75 Budget Monitoring Report Month 9	Director of Finance – Anne Ryans	March 2021	Commissioning Partnership Board
<p>Description: The report will provide an update on the financial position.  Document(s) to be considered in public or private: The documents will be considered in public.</p>				

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### Key:

**New!** - indicates an item that has been added this month

### Notes:

1. The procedure for requesting details of documents listed to be submitted to decision takers for consideration is to contact the Contact Officer contained within the Key Decision Sheet for that item. The contact address for documents is Oldham Council, Civic Centre, West Street, Oldham, OL1 1UH. Other documents relevant to those matters may be submitted to the decision maker.
2. Where on a Key Decision Sheet the Decision Taker is Cabinet, the list of its Members are as follows: Councillors Sean Fielding, Arooj Shah, Abdul Jabbar MBE, Amanda Chadderton, Shaid Mushtaq, Zahid Chauhan, Barbara Brownridge, Eddie Moores and Hannah Roberts.
3. Full Key Decision details (including documents to be submitted to the decision maker for consideration, specific contact officer details and notification on if a report is likely to be considered in private) can be found via the online published plan at:  
<http://committees.oldham.gov.uk/mgListPlans.aspx?RPId=144&RD=0>